Welcome to Our Practice!

We are pleased that you have chosen us as your dental care providers! We feel quite confident that you will find our staff friendly and extremely knowledgeable in caring for your dental concerns.

**Mission Statement:** Our mission at All About Smiles Dentistry is to serve the community with superior dental care for the entire family. We strive to create a sense of calm, comfort, and kindness for our patients. We value honesty and only recommend treatment for our patients that we would have for ourselves. Patients will be at ease knowing that our entire staff attends continuing education courses regularly to stay current with the latest advances in dentistry. At All About Smiles we aim to keep our appointment times because we value your time as we expect you to respect ours.

Enclosed please find a patient health history, our appointment policy, and a copy of our financial options. Will you please take a moment to fill out the enclosed paper work, sign where appropriate and bring with you the day of your appointment?

We look forward to meeting you soon! Please call if you have any questions.

Dr. Jason, Dr. Chasity, and staff
We are pleased you have chosen to become patients at our office. We take pride in our office and our practice, and will strive to make dental visits a pleasant, even enjoyable, experience for you and your family.

Because we know your time is valuable, as is our time, it is necessary for you to arrive at your appointment on time. We do not put more than one patient in each appointment block. Your time schedule is reserved especially for you. Therefore, it is of utmost importance that you are on time. If you are more than ten minutes late for your scheduled appointment, we reserve the right to reschedule you to another day and/or time. Rushing through dental treatment because of patient tardiness can compromise the results of that treatment, and is unacceptable to our dental team, and most importantly, to you!

In addition, our office must be notified if you will be unable to keep a scheduled appointment. For your convenience, you may call the office 24 hours a day, seven days a week to leave a message. Cancellations must be made at least 48 hours before your appointment. This gives us adequate time to call and appoint other patients needing treatment. If you cancel your appointment without giving at least 24 hours notice, or if you fail to keep an appointment without giving our office any notification two times within the course of one year, it will be necessary for you to seek dental treatment at another dental office of your choosing.

Again, we would like to thank you for allowing us to serve your dental needs. We value and appreciate you as a patient and as an individual. If we can do anything to make your experience here more enjoyable and relaxing, please do not hesitate in informing us.

Thank you for your cooperation.

Sincerely,

Dr. Jason, Dr. Chasity, and staff
Child Medical History

Patient: __________________________________________________________

LAST  FIRST  MIDDLE  

Birthdate: __________/________/________

Date: _________________________

Does your child: (Please circle one)

YES  NO  Have a current physician?

Physician: _______________________________________________________  Phone # ________________________________

YES  NO  Take ANY prescription / non-prescription medication(s) or dietary / herbal supplement(s)?

If yes, please list all, including reason why.

________________________________________________________________________________________________________

________________________________________________________________________________________________________

YES  NO  Have any allergies to ANY medications or food products?  If yes, please list.

________________________________________________________________________________________________________

________________________________________________________________________________________________________

YES  NO  Have an allergy to latex products?

________________________________________________________________________________________________________

YES  NO  Require antibiotics prior to dental treatment due to heart murmur, shunt, prosthetic devices, history of rheumatic fever, etc.?

YES  NO  Have any prosthetics?  Example: artificial limbs, prosthetic eye, pins, screws, etc.

Female patients:

YES  NO  Currently taking oral contraceptives?

YES  NO  Pregnant?  Is so when is she due? ______/_____/_______  Name of OB: ________________________________

YES  NO  Nursing?

Do you consider your child to be: (please check one)

_________ Advanced in the learning process

_________ Progressing normally

_________ Slow in the learning process

Please Circle “YES” or “NO” As It Relates To Your Child’s Health

YES  NO  Heart Murmur / Heart Problems  YES  NO  HIV positive / AIDS

YES  NO  Shunts  YES  NO  Hemophilia / Bleeding problems / Anemia

YES  NO  Cancer  YES  NO  Hearing Impairment

YES  NO  Diabetes  YES  NO  Speech Issues

YES  NO  Rheumatic Fever  YES  NO  Hyperactive / ADD / ADHD

YES  NO  Liver problem / Hepatitis  YES  NO  Frequent Headaches

YES  NO  Kidney Disease  YES  NO  Asthma  Last Attack________

YES  NO  Convulsions / Epilepsy / Seizures  YES  NO  Physical / Mental Impairment

YES  NO  Autism  YES  NO  Dermatologic or Skin Conditions

YES  NO  Learning Disability / Developmental Delay

YES  NO  Any hospital stay / operations  Please List: ________________________________________________

YES  NO  Are there any other medical conditions or problems relating to your child?  If yes, please list:

________________________________________________________________________________________

________________________________________________________________________________________

___________________________________________________  ________________________________________

Doctor’s Signature  Date
Child Oral Health Questionnaire  

Date: _________________________  

Patient: ___________________________________________________  
Birthdate: ______/_____/_______  

LAST           FIRST                           MIDDLE  

Completed by: _________________________________  
Relationship to Patient: _________________________________  

Diet and Nutrition  
(Please circle one)  

Does your child sleep with a bottle?  YES  NO  
How many times does your child have:  
   Something to drink each day? ________________  
   Snacks each day? ________________  
Is your child on a special diet?  YES  NO  

Fluoride Use  

What is your child’s main source of water (well, tap, bottle, etc.)? ____________________________  
Do you use fluoride toothpaste for your child?  YES  NO  
Do you use fluoride rinse or another other forms of fluoride?  YES  NO  

Oral Habits  

Does your child use a pacifier?  YES  NO  
Does your child suck a thumb or fingers?  YES  NO  
Does your child grind his/her teeth day or night?  YES  NO  
Does your child use tobacco products?  YES  NO  
Does your child use alcohol or drugs?  YES  NO  

Injury Prevention  

Does your child play sports?  YES  NO  
Has your child had an injury to his/her mouth?  YES  NO  
   If so when and please describe nature of injury________________________________________  

Oral Development and Dental History  

Child’s age (in months) when the first tooth came in? _________________________________  
Have you noticed any problems with your child’s mouth or teeth? _________________________________  
Does your child complain of mouth pain? ______ If so for how long? _________________________________  
Has anyone in your family had extra or missing teeth?  YES  NO  

Oral Hygiene  

How often does your child brush each day? ________________  
   Floss? ________________  
Do you help your child brush?  YES  NO  
   Floss?  YES  NO
# Patient Information

<table>
<thead>
<tr>
<th>Patient:</th>
<th>Birthdate: <em><strong>/</strong></em>/______</th>
</tr>
</thead>
<tbody>
<tr>
<td>LAST</td>
<td>FIRST</td>
</tr>
</tbody>
</table>

- **Patient Information**
  - Date: __________________________
  - **Patient:** ____________________________________________________
  - **Birthdate:** _____/_____/___________
  - **Preferred Name:** _______________________________________
  - **Gender:** Male  Female
  - Have we seen another family member in your family? ______ If yes, whom? ____________________________
  - Who may we thank for referring you to our office? ________________________________
  - Who has legal guardianship of this child? ________________________________ Name(s) / Relationship(s)
  - Who does this child currently live with? ________________________________ Name(s) / Relationship(s)
  - Who brought this child today? ___________________________________________ Name(s) / Relationship(s)
  - **Who is responsible for making appointments?** ____________________________ **Best phone # to be reached at** ______________
  - We would like to know a little about your child and what he/she likes: Pet’s name: _______________________
    - **Favorite character:** _______________________
    - **Favorite Hobbies / Sports:** _______________________
  - **Grade:** ____________ **School attending:** ________________________________

# Emergency Information

- **Name of nearest relative/friend not living with you** ____________________________ **Relationship** ______________
- **Complete address** ____________________________________________ **Phone** __________________

# Dental History

- **What is your main concern for this visit?** ____________________________
- **Does your child have any dental problems that you are aware of?** If yes, explain: ____________________________
- **Has your child:** (Please circle one)
  - **YES**  **NO** Ever visited the dentist before? Date of last visit? ________________ **Were x-rays taken?** ______
    - **Previous dentist’s name:** ____________________________ **Location:** ____________________________
  - **YES**  **NO** Ever had an unfavorable dental / medical visit? If yes, explain: ____________________________

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**Please sign below:**

To the best of my knowledge, the questions on this form have been accurately answered. I understand that providing incorrect information can be dangerous to my child’s health. I also understand that it is my responsibility to inform this office of any changes in my child’s medical status, address, phone number, email address or any other personal information. I give All About Smiles Dentistry, P.C. permission to perform a cleaning, x-rays, exam, fluoride treatment, sealants, or emergency treatment for my child.

<table>
<thead>
<tr>
<th>Signature</th>
<th>Date</th>
<th>Relationship to Child</th>
</tr>
</thead>
</table>
Responsible Party Information

Date: _________________________

Patient:______________________________________________________           Birthdate:  _____/_____/__________

LAST           FIRST                           MIDDLE

PATIENT SOCIAL SECURITY # _____-____-_____   PATIENT CELL# __________________________
(Only used for confirmation purposes)

MOTHER / LEGAL GUARDIAN (Please Circle)  Name ________________________________________________

LAST   FIRST   MIDDLE

Address_____________________________________________________________________________________

STREET/PO BOX    CITY   STATE  ZIP

Date of Birth  _____/_____/_____      Social Security#  _____-____-_____       E-mail_________________________

Home#  __________________   Cell#  __________________   Work#  _________________________

Place of Employment__________________________________________________________________________

Occupation_________________________________________________________________________________

Name of Spouse (if different than Father/Legal Guardian) ___________________________________________

FATHER / LEGAL GUARDIAN (Please Circle) Name ________________________________________________

LAST   FIRST   MIDDLE

Address ___________________________________________________________________________________

STREET/PO BOX    CITY   STATE  ZIP

Date of Birth  _____/_____/_____      Social Security#  _____-____-_____    E-mail_________________________

Home#  __________________   Cell#  __________________   Work#  _________________________

Place of Employment__________________________________________________________________________

Occupation_________________________________________________________________________________

Name of Spouse (if different than Mother/Legal Guardian) ___________________________________________

Insurance Information

Is the patient covered by (please circle): Dental Insurance or Medicaid? If covered by dental insurance complete the following:

Primary Insured’s Name________________________________________________________________________

LAST    FIRST    MIDDLE

Social Security/ID#  ____________________  Date of Birth  ___/___/ ____  Relationship to Patient________

Insurance Company__________________Phone #_____________  Employer _________________Group# ____________

Secondary Insured’s Name________________________________________________________________________

LAST    FIRST    MIDDLE

Social Security/ID#  ____________________  Date of Birth  ___/___/ ____  Relationship to Patient________

Insurance Company__________________Phone #_____________  Employer _________________Group# ____________

Please Initial Below:

_________By signing this form, I agree to take full financial responsibility for this child’s account independent of what a divorce decree may state. If dental insurance is applicable, I understand that my estimated portion of the treatment amount is due at the time of service and that any amount left unpaid by insurance is payable by me within 30 days. I understand that a FINANCE CHARGE with an Annual Percentage Rate of 18% will be imposed on any account balance 60 days or more outstanding.

_________I hereby authorize payment of dental insurance benefits, if any, to be made directly to All About Smiles Dentistry, P.C.

Signature of person completing form__________________________________________________  Date______________________

Printed Name  ____________________________________________  Relationship to Patient  ______________________________
AUTHORIZATION FOR TREATMENT OF A MINOR

I, __________________________________________, parent(s)/legal guardian(s) of:

_________________________________________, a minor child born on _____/_____/_____,
_________________________________________, a minor child born on _____/_____/_____,
_________________________________________, a minor child born on _____/_____/_____,
_________________________________________, a minor child born on _____/_____/_____,
_________________________________________, a minor child born on _____/_____/_____,
_________________________________________, a minor child born on _____/_____/_____.

Hereby authorize other than legal parent/guardian:

________________________________________  __________________________________________
(Name)   (Relationship to child)    (Name)   (Relationship to child)
___________________________________________  __________________________________________
(Name)   (Relationship to child)    (Name)   (Relationship to child)
________________________________________
(Name)   (Relationship to child)

I hereby authorize other than legal parent/guardian:

to give consent for the dental treatment of the above named child(ren) for any dental condition that he/she may encounter; or to bring the child(ren) to AAS for routine checkups and associated procedures deemed necessary by AAS. I also authorize the dentist, hygienists, and staff at AAS to give information to the individual(s) named above regarding the diagnosis and plan of treatment, or any information necessary for the care of the above named child(ren).

• I hereby release AAS of any liability regarding release of this information on the above named child(ren).

• I understand that if someone other than the above listed on this form brings my child(ren) to the dental appointment, my appointment will be rescheduled for another time.

• I understand that only the above listed have permission to make decisions regarding my child(ren)’s dental treatment, and it is my or other legal guardian’s responsibility to notify AAS of any desired changes.

• I understand that the above listed will stay in effect until otherwise notified by myself or other legal guardian.

• I understand that even though I have authorized the above named to make treatment decisions regarding the above named child(ren), I will be financially responsible for this family account.

_______________________________________ _____  _____________________________________________
Parent/Legal guardian  Date     Parent/Legal guardian  Date

Please INITIAL if applicable:

_____I hereby authorize my child (ages 16 and above) to receive dental treatment (e.g. dental checkup, emergency visits, x-rays, cleaning, fluoride) without an authorized person accompanying him/her.
Office Financial Options

It is our goal to make financing of dentistry comfortable for all of our patients families. We realize that dentistry may be costly. We feel the following options will meet the needs of most of our patients.

1. Payment by appointment. (This option lets you spread out your payments according to your treatment plan.)
2. MasterCard, Visa, American Express or Discover
3. 3 to 18 month interest free or extended financing through Care Credit. (Please see our business team for further information.)
4. A 10% reduction in your fees if there is no insurance to file.

If payment goes past due we reserve the right to add reasonable & customary fees for collection or attorney fees.

With Regards to Insurance Benefits

- Insurance benefits are designed to cover some, but not all, of your dental services. We will be happy to submit your services to your insurance company as long as you have provided us the appropriate information prior to services being rendered.
- Insurance is not meant to be a “pay all”. Please know that most always there will be a co-payment due at the time of each service.
- Most insurance companies let you choose your own dentist. All insurance companies have their own fee schedules. These fees are not always the same as the fee your dentist charges for the same services.
  Example – if your dental insurance company states they allow two FREE cleanings a year; what they mean is they will pay up to 100% of THEIR fee for a cleaning, exam and x-rays. Meaning, if your dentist charges $70.00 for a “cleaning” and your dental insurance fee schedule states that they pay 100% BUT their fee is $60.00; the patient ends up owing their dentist an additional $10.00 because of the difference in the fee schedule of the dental insurance vs. the dental office.
- You are responsible for all differences in the fees between the insurance company and the dental office, unless your dentist has a contract with your specific dental insurance company to accept the fees that the insurance dictates.

Our doctors HAVE CONTRACTS with the following insurance companies:

1. Delta Dental of Oklahoma – **Premiere provider only**
2. Blue Cross Blue Shield of **Oklahoma**
3. Cigna – **Radius Network only**
5. Metlife dental

We will bill ALL insurance companies for payment. If, however, your insurance is not one of the companies listed above, there MIGHT be a difference in fees, **in addition to your copay**, that you would be responsible for. We strive to give our patients our best GUESS and will always submit for a written authorization from your insurance company for any treatment recommendations above $500 so you, as the patient, will have minimal surprises as to what your out of pocket cost is after your insurance company pays.

I have read and understood the above statements.

____________________________________  ____________ ____________
Signature                                                                 Date